

# **Project Proposal**

▣ A SUGGESTED FORMAT

# 1-PROJECT TITLE

- ▣ PROJECT DESCRIPTION
- ▣ A.RATIONALE JUSTIFICATION
- ▣ PRESENT CONDITION WHAT IS
- ▣ DESIRED COND WHAT SHOULD BE
- ▣ CORE PROBLEM
- ▣ RATIONAL WHY
- ▣ PROPOSED SOLUTION

# OBJECTIVES

- ▣ It should include
- ▣ An action verb
- ▣ The outcome to be accomplished
- ▣ The time frame for accomplishment
- ▣ The criteria or condition to measure the accomplishment

## EXAMPLES

- ▣ To establish an effective system of collecting, using and disseminating training and employment information within 1 year through the acquisition of IT facilities

# C.C COMPONENTS

-Major outputs



### **3.METHODS OF IMPLEMENTATION**

- ▣ A. Executing Agency
- ▣ B. Organization \_structure
- ▣ C. Parties involved
- ▣ D. Strategies of Implementation

# 4-PROJECT SCHEDULE

- ▣ .Bar Chart\_ Activities& Time
- ▣ .PROJECT BUDGET
- ▣ .Cost Items& Total Cost

# **6-MONITORING & EVALUATION**

- ▣ **A. MONITORING Periodic Report of Implementation Status**
- ▣ **Completion, Overrun, Under run, Mechanism**