Reg.No.

Human Resources Development in the Mining Sector (KIZUNA Program)

APPLICATION FORM

1. Declaration of desired university placement

1. See the Application Guidelines for the details and provide the following information. You may select first and a second choice of Universities if you wish, and the respective Field of Studies, from the following list.

|  |  |  |  |
| --- | --- | --- | --- |
| Priority | Name of selected University and  Graduate School | Supervisor of Choice | Field of Study |
| **Example** | \*\*\*University, Graduate School of\*\*\* | Professor \*\*\*\*\*\* | Engineering |
| **1** |  |  |  |
| **2** |  |  |  |

**<List of University>**

* **Graduate School of Engineering and Resource Science, Akita University**

[**http://www.eng.akita-u.ac.jp/eng/**](http://www.eng.akita-u.ac.jp/eng/)

* **Department of Earth Resources Engineering, Graduate School of engineering, Kyusyu University,**

[**http://www.mine.kyushu-u.ac.jp/english/info\_daigakuin.html**](http://www.mine.kyushu-u.ac.jp/english/info_daigakuin.html)

* **Course of Sustainable Resources Engineering, School of Engineering, Hokkaido University**

[**http://www.eng.hokudai.ac.jp/edu/course/rescirc/index\_e.html**](http://www.eng.hokudai.ac.jp/edu/course/rescirc/index_e.html)

* **Department of resources and Environmental Engineering, School of Creative Science and Engineering, Waseda University**
* [**http://www.cse.sci.waseda.ac.jp/en/**](http://www.cse.sci.waseda.ac.jp/en/)
* **Department of Civil and Earth Resources Engineering Graduate School of Engineering, Kyoto University**

[**http://www.ce.t.kyoto-u.ac.jp/en**](http://www.ce.t.kyoto-u.ac.jp/en)

* **Graduate School of Environmental Studies, Tohoku University**

[**http://www.kankyo.tohoku.ac.jp/en/**](http://www.kankyo.tohoku.ac.jp/en/)

* **Department of Systems Innovation, Graduate School of Engineering, The University of Tokyo**

[**http://www.u-tokyo.ac.jp/en/academics/graduate\_schools.html**](http://www.u-tokyo.ac.jp/en/academics/graduate_schools.html)

* **Graduate School of Life and Environmental Sciences, University of Tsukuba**

[**http://www.geol.tsukuba.ac.jp/index-e.html**](http://www.geol.tsukuba.ac.jp/index-e.html)

1. Based on your research plan and request above mentioned, JICA will select the appropriate university. To grant JICA the authority to choose the university for you, please sign your name below and answer the following questions.

I, (print your full name) , give JICA full authority to choose the university at which I will study in Japan.

|  |  |
| --- | --- |
| Anticipated Degree | [ ] Master’s degree  [ ] Doctoral degree |
| Title of your Research Plan  (For Master’s/Doctoral thesis) |  |
| Target resources | [ ] Metallic resources [ ] Coal  [ ] Oil, gas [ ] Geothermal  [ ] Others(　　　　　 　　　　　　　　　　　　　　　) |
| Field of Study  \* Please choose ONE. | [ ] Economic Geology  [ ] Energy Geology  [ ] Sedimentology  [ ] Petrology  [ ] Applied Geophysics  [ ] Exploration Geophysics  [ ] Geochemistry  [ ] Resources Production and Safety Engineering,  [ ] Engineering Rock Mechanics  [ ] Mining Machinery,  [ ] Petroleum and Geothermal Engineering  [ ] Energy Resources Engineering  [ ] Mineral Processing and Recycling  [ ] Environmental Remediation of Mine  [ ] Others(　　　　　 　　　　　　　　　　　　　　　) |
| Time table to complete your course work and graduate (Years needed for graduation)  \* Please choose one. | Please note that your choice will not always be granted, since the term of your stay will be decided based on the schedules and conditions of the university.  [ ] To have JICA select the applicable “Time Table for graduation”.  [ ] Must graduate within year(s)  For Master’s Course  [ ] 2 years course of study as a Master’s Student  [ ] Starting as a Research Student, for up to 6 months, then 2 years as a Master’s Student after passing the entrance exam (for a total of 2 and a half years)  [ ] Either 2 years as a Master’s Student OR Starting as a Research Student up to 6 months, then 2 years as a Master’s Student after passing the exam. (for 2 years or 2 and a half years)    For Doctoral Course  [ ] 3 years course of study as a Doctoral Course Student  [ ] Starting as a Research Student, for up to 6 months, then 3 years as a Doctoral Course Student after passing the entrance exam (for a total of 3 and a half years)  [ ] Either 3 years as a Doctoral Course Student OR Starting as a Research Student up to 6 months, then 3 years as a Doctoral Course Student after passing the exam. (for 3 years or 3 and a half years) |
| Period needed for internship program  \*Please choose one. | The internship program / post-doctoral program after graduation is for a maximum of 6 months. Please indicate whether or not you wish to participate in the program.  \* As stated in Declaration No.6, you are required to participate in the internship program.  [ ] Yes, I can participate  [ ] No, it is not possible.  \* If you cannot participate in the 6 month internship program, please provide an explanation. Likewise, if you can participate in the internship program for a period of less than 6 months, please provide the length of time that is possible.  Period : maximum month(s)  Reason : |

Reg.No.

Human Resources Development in the Mining Sector

APPLICATION FORM

Reg. No.

**2.Personal Information**

**1.** Title

Attach the nominee’s photograph (taken within the last three months) here

Size: 4x3cm  
(Attach to the documents to be submitted.)

Human Resources Development in the Mining Sector

2. Number　(NOT need to fill in, JICA will inform after selection procedures)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| J | 0 |  | - |  |  |  |  |  |

3. Information about the Nominee

1) Name of Nominee (as in the passport)

Family Name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

First Name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Middle Name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 2) Nationality  (as shown in the passport) |  | | 5) Date of Birth (please write out the month in English as in “April 1st, 2017”) | | | |
| 3) Sex | ( ) Male | ( ) Female | Date | Month | Year | Age |
| 4) Religion |  | |  |  |  |  |

6) Passport/Visa

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Passport possession | ( ) Yes | ( )No | Expiry date  of passport | Date | Month | Year |
| USA visa possession | ( ) Yes | ( )No |  |  |  |

7) Present Position and Current Duties

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Organization |  | | | | | | |
| Department / Division |  | | | | | | |
| Present Position |  | | | | | | |
| Date of employment by the present organization | Date | Month | Year | Date of assignment to the present position | Date | Month | Year |
|  |  |  |  |  |  |

8) Type of Organization

|  |  |  |
| --- | --- | --- |
| ( ) National Governmental | ( ) Local Governmental | ( ) Public Enterprise |
| ( ) Private (profit) | ( ) NGO/Private (Non-profit) | ( ) University |
| ( ) Other ( ) | | |

9) Contact Information

|  |  |  |
| --- | --- | --- |
| Home | Address: (Province/State) (City) | |
| TEL(Primary): | TEL(Secondary): |
| E-mail: | |
| Office | Address: (Province/State) (City) | |
| TEL(Primary): | TEL(Secondary): |
| E-mail: | |
| Contact person in emergency | Name:  Relationship to you: | |
| Address: (Province/State) (City) | |
| TEL(Primary): | TEL(Secondary): |
| E-mail: | |

**3. Educational Background**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | Name of School | Location  (City and Country) | Number of years of schooling you have attended | From/To  (Month/Year) | Academic Degree |
| Department |
| Example | \*\*\* University | Nairobi, Kenya | 4 Years | 9/1999 to 6/2003  Month/Year Month/Year | Bachelor of \*\*\* |
| Faculty of \*\*\* |
| Primary  Education |  |  |  | / to /  Month/Year Month/Year |  |
|  |
| Lower  Secondary  Education |  |  |  | / to /  Month/Year Month/Year |  |
|  |
| Upper  Secondary  Education |  |  |  | / to /  Month/Year Month/Year |  |
|  |
| Higher Education  (University level) |  |  |  | / to /  Month/Year Month/Year |  |
|  |
| Other Higher Education  (except training) |  |  |  | / to /  Month/Year Month/Year |  |
|  |
| Other Higher Education (except training) |  |  |  | / to /  Month/Year Month/Year |  |
|  |
| Total Years of Education: \_\_\_\_\_\_\_\_\_\_ year(s) | | | | | |

|  |  |
| --- | --- |
| Field of Study which you have been studied. | [ ] Economic Geology  [ ] Energy Geology  [ ] Sedimentology  [ ] Petrology  [ ] Applied Geophysics  [ ] Exploration Geophysics  [ ] Geochemistry  [ ] Resources Production and Safety Engineering,  [ ] Engineering Rock Mechanics  [ ] Mining Machinery,  [ ] Petroleum and Geothermal Engineering  [ ] Energy Resources Engineering  [ ] Mineral Processing and Recycling  [ ] Environmental Remediation of Mine  [ ] Others(　　　　　 　　　　　　　　　　　　　　　) |
| Master thesis title  ※If you have a summary, attach the file. |  |

1. Score of any English Assessment Exams that you have taken

a. **TOEFL**:

b. **IELTS**:

c. **TOEIC**:

d. **Others**:

1. Language Proficiency (required)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1) State your level of English proficiency | |  | | |
| Listening | ( ) Excellent | ( ) Good | ( ) Fair | ( ) Poor |
| Speaking | ( ) Excellent | ( ) Good | ( ) Fair | ( ) Poor |
| Reading | ( ) Excellent | ( ) Good | ( ) Fair | ( ) Poor |
| Writing | ( ) Excellent | ( ) Good | ( ) Fair | ( ) Poor |
| 2) Mother Tongue |  | | | |
| 3)Other languages ( ) | ( ) Excellent | ( ) Good | ( ) Fair | ( ) Poor |

* Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
* Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
* Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
* Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

1. Have you ever been awarded a scholarship for studying abroad?  
   [ ] **Yes** Name of the Scholarship:   
    Country where you studied:

Duration From (month/year) to (month/year)   
[ ] **No**

1. Are you currently applying for any scholarship(s), other than JICA Program?  
   [ ] **Yes** Name of the Scholarship(s):   
   [ ]  **No**
2. Have you ever participated in any training course in your country or abroad including any offered by JICA?   
   [ ] **Yes** Name of the course:   
    Country you visited:

Name of the institution or agency:

Duration From (month/year) to (month/year)

[ ]  **No**

4. Work Experience

Provide your work experience starting with the most recent and attach another sheet if additional space is needed. Full-time jobs, Part-time jobs and jobs before graduation from university can be included.

1. Work Experience (as of application)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Organization** | | **Department** | **Position** | **Period of Working** | **From /To**  **(Month/Year)** | **Full-time**  **or**  **Part-time** | **\*\***  **Type** |
| Ex. | **Ministry of \*\*\*** | **\*\*\* Section,**  **\*\*\*Directorate** | **Head** | **3 years**  **9 months** | 9/1999 to 6/2003  Month/Year Month/Year | **Full** | **B** |
| **(Most recent)** | |  |  |  | / 　to /  Month/Year Month/Year |  |  |
|  | |  |  |  | / 　to /  Month/Year Month/Year |  |  |
|  | |  |  |  | / 　to /  Month/Year Month/Year |  |  |
|  | |  |  |  | / 　to /  Month/Year Month/Year |  |  |

**\*\***For the type of organization above, please choose from the following:

A. Private Sector B. Ministry/Governmental Institution

C. Higher Education and TVET(Technical and Vocational Education and Training) Institutions

D. Others (non-profit organization etc.)

Total years of full-time job experience: \_\_\_\_\_\_\_\_ year(s) \_\_\_\_\_\_\_ month(s)

　　Total years of part-time job experience: \_\_\_\_\_\_\_\_ year(s) \_\_\_\_\_\_\_ month(s)

1. Name of current department:

**\*Do not abbreviate the name.**

1. Your Current Occupation (including Position Title)
2. **Confirmation of the nomination by the applicant’s current organization/ institute**

I agree to nominate this person on behalf of our organization/ institute.

|  |  |  |  |
| --- | --- | --- | --- |
| Date: | Signature: | | |
| Name: | | | Official Stamp |
| Designation / Position: | | |
| Department / Division | | |
| Telephone: | | E-mail: | |

5. Details of Current and Previous Employment

Please describe your responsibilities in your current and previous work within 150 words. When more space is needed, please write on separate sheets of A4 sized paper. Make sure to sign on each page.

**(Current Work)**

**(Previous Work)**

6. Career Plan after Graduation

Considering the prospective fields of study which you indicated on page 1, how do you intend to utilize your knowledge, skills and experiences that you obtained in Japan after you returned to your home country? Keep in mind that the aim of the Program is that you not only contribute to the development of industries within your country, but also utilize the networks that formed while in Japan, and continue to foster relationships between your country and Japan.

(1)Your answer must be typed **and 400-500 words in length**

(2) If the space below is not enough, please attach separate sheet of A4 sized paper to this page.

(3) Do not forget to sign each page of the attachment.

7. Research Plan

(1) Write a brief research plan of your proposed Master’s/Doctoral thesis**.** The readers (i.e. faculty members of the graduate school) evaluate your academic ability and motivation in regards to the field of study based on this research plan. Below is an example of the advised structure for the research plan. This structure is not essential, but it is strongly recommended.

1. TITLE of your Master’s thesis
2. INTRODUCTION (1 paragraph):

Clearly state what your research interests are. You need to include the following in your introduction:

* Background information regarding the selected topic. and your involvement in it (e.g. what is the main reason why you chose this topic, your relevant working experience, etc.)
* The main objective of your study

1. MAIN BODY (approximately 3 paragraphs):

Provide specific information to support your ideas. Explain what you are going to study and how the research is conducted. You need to include the following points:

・　Brief explanation regarding your analysis of this topic.

・　Brief explanation regarding your research methodology.

* Please do not digress, stick to the topic, and be brief of what you want to learn in the Japanese university you chose.

!! IMPORTANT !!

* You must demonstrate that your academic background and job experience are sufficient enough to successfully engage in and complete the graduate school in Japan. Therefore, it is essential for you to select a research theme which is associated with your current or future assignment in your organization.
* You are required to discuss with your organization and gather supporting references, such as a policy and/or strategic paper from your organization.
* You must understand the program offered by the graduate school of your choice very well. The readers (faculty members of graduate schools) will evaluate whether their program is capable of supporting your research, based on the description in the research plan that you wrote.
* Applicants should write the research plan in light of the requirements and characteristics of the graduate school program. It is strongly recommended that you contact the faculty of your intended university and ask whether or not they can accept your research plan to which you are applying.

4. CONCLUSION(1 paragraph):

Stress the most important point(s) of your research plan, and your future work. You need to include the following in the conclusion:

* The skills which you wish to obtain in Japan.
* How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after you return to your country. It should focus on what difference it will make to your country/organization and how it will foster close connection with the Japanese private sector.
* Describe how your research will contribute to the enhancement of closer relationship between your country / workplace and the Japanese private sector.

(2) The proposal must be typed in no more than 700 words

(3) Do not forget to sign at the bottom of each page of the attachment.

(4) Please see sample research plan for your reference as attached.

8. Medical History

(1) Present Medical Status

(a) Do you currently use any medicine or have regular medical checkup by a physician for your illness?

|  |  |
| --- | --- |
| [ ] No | [ ] Yes: Name of illness ( ), Name of medicine ( ) |
| *If yes, please attach your doctor's letter (preferably, written in English) that describes current status of your illness and agreement to join the program.* |

(b) Are you pregnant?

|  |  |
| --- | --- |
| [ ] No | [ ] Yes: Months of pregnancy ( months) |

(c) Are you allergic to any medication or food?

|  |  |
| --- | --- |
| [ ] No | [ ] Yes: What are you allergic to? ( ) |

(d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

|  |
| --- |
| ( )  *Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.* |

(2) Past Medical History

(a) Have you had any significant or serious illness?

|  |  |
| --- | --- |
| [ ] No | [ ] Yes: Please specify ( ) |

(b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

|  |  |
| --- | --- |
| [ ] No | [ ] Yes: Please specify ( ) |

(3) Other Medical Problems

If you have any medical problems that are not described above, please indicate below.

|  |
| --- |
|  |

9. Declaration

I, (print your name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, declare that I apply for the Program of Human Resources Development in the Mining Sector with a full understanding of the “General Information”, especially the articles stipulated below:

1. APPLICATION
2. All the information answered and provided in this application form by me is true and accurate to the best of my knowledge and ability. My application will be cancelled if any information is proven to be false.
3. All the information provided by me in this application form had been approved by my supervisor in my organization.
4. An application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
5. The selection procedure and results rest entirely with the secretariat of KIZUNA Program. No inquiries or objections by applicants regarding the result of the selection process will be considered.
6. OBJECTIVE OF THE PROGRAM

When I am accepted for the program, I agree

1. that the objective of the program which is written in G.I. Therefore, I will participate in short-term program, internship, as designated by JICA,
2. that I am required to contribute to the development of my nation’s relationship with Japan after completing the program in Japan,
3. JICA’s GUIDELINES

When I am accepted for the program, I agree

1. to invite my family (spouse and children only) on my own responsibilities for all expenses and necessary procedures after 6 months upon arrival in Japan to follow JICA’s Guidelines,
2. all the information answered in 8. MEDICAL HISTORY is true, and to accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program,
3. to understand that if I am pregnant, I will discontinue the program and return home for the security of mother and fetus health following the consultation by JICA,
4. to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
5. to follow the program, and abide by the rules of the institution or establishment that implements the program,
6. to refrain from engaging in political activity or any form of employment for profit or gain,
7. to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
8. to discontinue the program if JICA and the applicant’s current organizations agree on any reason for such discontinuation and not to claim any cost or damage due to the said discontinuation,
9. to consent to waive exercise of my copyright holder’s rights for documents or products that are produced during the course of the program, against duplication and/or translation by JICA, as long as they are used for the purposes of the program,

JICA’s Information Security Policy in relation to Personal Information Protection

* JICA will properly and safely manage personal information collected through this application form in accordance with JICA’s privacy policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgation, loss or damages of such personal information.
* Unless otherwise obtained approval from an applicant itself or there are valid reasons such as disclosure under laws and ordinances, etc., and except for the following 1.-3., JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in the following 1.-3 and will not use for any purpose other than the following 1.-3 without prior approval of an applicant itself.

1. To provide Kizuna program to the participants.
2. To provide Kizuna to the participants from developing countries under the Citizens’ Cooperation Activities.
3. In addition to 1. and 2. above, if the government of Japan or JICA determines necessary in the course of technical cooperation.
4. to observe Japanese laws and ordinances (including, for example, such as ‘Sexual Harassment’) during my stay, if I violate, will return the total amount or a part of the expenditure required for KIZUNA Program depending on the extent of the violation,
5. to understand that JICA does not assure issuance of Japan entry visa even after JICA decide to accept me. I understand the Embassy of Japan will decide it according to necessary formalities upon the submission of visa application from each participant.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(\*Please sign at the bottom of all the pages including this page)

Date: (day)\_\_\_\_\_/(month)\_\_\_\_\_/(year)\_\_\_\_\_\_\_